



GOVERNMENT OF ASSAM
TEA TRIBES AND ADIVASI WELFARE DEPARTMENT
DISPUR, GUWAHATI-06

Block-D, 2nd Floor, Janata Bhawan, Email:teatribes123@gmail.com, Website:teatribes.assam.gov.in

ORDER BY THE GOVERNOR OF ASSAM
NOTIFICATION

Dated.... /July, 2025

eCF No. 514630/17 : In partial modification of this Department's previous Notification issued vide ECF No. 514630/8, dated 22-08-2024, the Governor of Assam is pleased to notify the following guideline towards implementation of the Scheme "Providing Traditional Instruments, Ornaments, Dresses etc. to the Tea Tribes & Adivasi Cultural team/Groups" under Tea Tribes & Adivasi Welfare Department and to follow up necessary action as envisaged herein with immediate effect.

Guideline for implementation of the scheme“ Providing Traditional Instruments, Ornaments, Dresses etc. to Tea Tribes &Adivasi Cultural team/Groups.”

1.	Name of the scheme	:-	Providing Traditional Instruments, Ornaments, Dresses etc. to Tea Tribes & Adivasi Cultural team/Group.
2.	Objective of the scheme	:-	The objective of the scheme is to provide one time financial assistance to a Cultural Team/Group from the Tea Tribes and Adivasi community for Traditional Instruments, Ornaments, Dresses etc. towards bringing cultural development amongst the Tea Tribes & Adivasi community.
3.	Physical target	:-	Physical Target depends on the annual budget allocation.
4.	Name of the implementing agency	:-	Directorate of Tea Tribes and Adivasi Welfare, Assam
5.	Method of implementation	:-	Advertisements inviting online applications from eligible Tea Tribes & Adivasi Cultural team/Group from a registered Tea Garden/Tea Estate shall be published in the official website of the Directorate of Tea Tribes and Adivasi Welfare, Assam as well as in local newspapers. The eligible Cultural team/Group shall submit their applications along-with required documents online through the link given in the website. On successful submissions, the cultural team/Group shall receive acknowledgement receipts. All the Sub-Divisions shall be given allocation on the numbers of cultural team/Group to be selected for one time financial assistance under the said scheme during a particular year based on the budget provision & the online applications received by the respective Sub-Division. The SDWOs, after duly examining all the applications & ensuring the correctness of the same in all the respects shall recommend the Cultural team/Group to the Directorate of Tea Tribes & Adivasi Welfare through the online system as well as hard copy. A District level Committee will be formed for smooth implementation of the scheme. The Committee needs to be approved by the local MLA/Guardian Minister of the concerned district. The Directorate shall consolidate the lists submitted from all the Sub-Divisions & place the final list before the Chairman, State Level Advisory Committee (SLAC) for his/her approval.

			The selected Cultural team/Group shall avail @ Rs. 25,000 /- as one time financial assistance through e-transfer/direct bank transfer in their respective banks accounts.
6.	Eligibility criteria	:-	Eligibility criteria forTea Tribes and AdivasiCultural team/Group are as given below:- a) All the members of the Cultural team/Group must belong to Tea Tribes and Adivasi community (Annexure-I). b) The Cultural team/Group must be from a registered Tea Garden/ Tea Estate. c) The Cultural team/Group should have Bank Account with joint Signatory provision. d) The Cultural team/Group must have to produce proof of their existence i.e Award won by the Cultural team/Group, if any / Academy registration certificate of the Cultural team/Group, if any / Proof of Grant received from the Govt., if any/any proof of existence. e) The Cultural team/Group shall comprise of minimum 10 members. f) In no case, Cultural team/Group applying repeatedly from same or different Tea garden/Tea Estate/ Sub-Division shall be considered for financial assistance.
7.	Maintenance of records and Monitoring	:-	This Directorate will keep proper records and monitor the implementation of the scheme.
8.	Submission of progress report	:-	This Directorate will submit annual report to the Govt.
9.	Submission of utilization certificate	:-	This Directorate will submit utilization certificate to the Govt. in time.
10.	Audit by the AG (Audit), Assam	:-	Mandatory Audit by the AG (Audit) Assam shall be conducted and the Tea Tribes and Adivasi Welfare Department shall ensure regular and timely audit of the accounts of the Director, Tea Tribes and Adivasi Welfare, Assam by the AG (Audit), Assam.
11.	Targeted period of completion	:-	31 st March of each financial year.

Additional Chief Secretary to the Govt. of Assam
Tea Tribes and Adivasi Welfare Department
Dispur, Guwahati-32

Memo eCF No. 514630/17-A,
Copy to :-

Dated Dispur theJuly, 2025.

1. The Principal Accountant General (A&E), Assam, Beltola, Bamunimaidam, Guwahati-29.
2. The District Commissioner (all) for information and necessary action.
3. The Director, Tea Tribes & Adivasi Welfare, Assam, Rupnagar, Guwahati-32 for kind information and necessary action. He will also circulate it to all concerned and ensure wide publicity.

- 4. The Director, Government Press, Bamunimadam, Guwahati for publishing in the next issue of the extraordinary Assam Gazette
- 5. P.S to Hon'ble Minister, Tea Tribes & Adivasi Welfare, Assam for kind appraisal of Hon'ble Minister.
- 6. Finance (EC-I) Department.

By order etc.,

Joint Secretary to the Govt. of Assam,
Tea Tribes & Adivasi Welfare Department

Annexure-I

Undertaking that all the members belong to Tea Tribes &Adivasi Community

We, the members of -----

Cultural team/Group hereby affirm that we belong to Tea Tribes &Adivasi Community and if found otherwise, we shall be liable for action under the existing law.

Date :-----

Name & Full Signature of all the members:-

Sl. No .	Full Name	Sign.	Sl. No.	Full Name	Sign.
1.			11.		
2.			12.		
3.			13.		
4.			14.		
5.			15.		
6.			16.		
7.			17.		
8.			18.		
9.			19.		
10.			20.		